F. No.11.EDP0OLA/1/2018-Academic   Dated 18.07.2023

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

Subject: Online Admission Process for Balvatika-3 session 2023-2024 Time Slot for the conduct of RTE and other categories lotteries

Madam/Sir,

As you are aware, the Online Registration Process for Balvatika-3 session **2023-2024** will conclude at 07:00 pm on 18.07.2023. Further, the draw of lots for Balvatika-3 for the generation of select lists and waitlist under RTE and other lotteries will be conducted on **20.07.2023** within the given timeslots.

(i) The KVs should click on the demo lottery button to show the demo of the lottery to the parents. Then KVs should click on the RTE "Conduct Lottery" button first in the time slot assigned to them in the presence of members of the Admission Committee as per KVS Admission Guidelines 2023-2024.

(ii) The button once clicked will be disabled, so that the lottery can be conducted only once. The lottery button cannot be clicked after the assigned time slot for a school unless authorized by KVS HQ (in such a situation KVS(HQ) should be informed with reason, so that lottery slot can be re-enabled for that school). The mail should be sent from the Regional Office of the concerned KV to **kvsolahelpdesk@gmail.com**.

(iii) Lotteries for other categories besides RTE (like DA, Priority Categories (I-VI), SC/ST/OBC Category etc.) can be done at any time after RTE Lottery. In each case, once the "Conduct Lottery" button is clicked, it will disappear and the final status of the lottery will be displayed.

Lottery Time- Slots (20.07.2023)	Region Name
08:30 am - 09:30 am	**Mumbai, Guwahati, Silchar, Tinsukia**
09:30 am - 10:30 am	**Delhi, Hyderabad, Varanasi, Raipur**
10:30 am - 11:30 am	**Ahmedabad, Bengaluru, Bhopal, Dehradun,**
11:30 am - 12:30 pm	**Agra, Bhubaneswar, Kolkata, Ranchi**
12:30 pm - 01:30 pm	**Chandigarh, Ernakulam, Gurugram, Jaipur,**
02:00 pm - 03:00 pm	**Chennai, Jabalpur, Jammu, Lucknow, Patna**

Kindly adhere to the time slots strictly for the conduct of the lottery.

(iv) The video tutorials to conduct lottery and Admission through the portal are placed on KV Dashboard portal. The Principals must go through these video tutorials before the conduct of lotteries on **20.07.2023.**

(v) After the lottery and verification of documents, Admissions in the dashboard portal can be updated. The shortfall can be calculated once all admissions up to sanctioned strength. To complete the shortfall count from SC/ST/OBC-NCL list, KV can select the applicants in Priority Category 1-6 of SC/ST/OBC-NCL as applicable till the reservation as per guidelines is compiled.

(vi) If multiple registration forms are submitted for the same child in the same Kendriya Vidyalaya, only the last application will be considered in the admission process.

(vii) Please note that all applications submitted through the Mobile App for admission in Balvatika-3 session 2023-24 are invalid. This information is consistently displayed on the KVS website. However, it has been observed that a few applications have been registered through the mobile app. In this regard Kendriya Vidyalayas under your jurisdiction may please instructed to thoroughly check submitted applications and verify the eligibility criteria regarding age etc. before admitting the child.

(viii) No Lottery for Single Girl Child is to be conducted.

Yours Faithfully

Pallavi Sharma
Deputy Commissioner (Acad)

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